

FINANCE DIRECTOR

Eventide is a young, growing, and mission-driven company looking to attract people who are eager to serve others and the global common good. Eventide employees work hard for the sake of others--our clients, other employees, and our world. We're looking to make the world rejoice through a different kind of investing that puts capital to work in great businesses.

We are seeking a Finance Director to lead the day-to-day responsibilities of all finance, accounting, forecasting, and tax planning matters as part of a high performing team in Boston, MA.

PURPOSE

- Provide overall financial leadership to the firm
- Achieve financial goals through timely, accurate, and effective financial reporting, budgeting, & analysis as well as enforcement of cost controls
- Protect and preserve critical assets of the Company, including designing and maintaining risk mitigation strategies as well as implementing and ensuring compliance with policies, procedures, and financial regulations
- Reports to the CEO and assists the Executive Committee in the execution of the company strategy

PRIMARY RESPONSIBILITIES

- Prepare monthly financial statements and performance analysis
- Coordinate annual operating budgets, aligned with business plan and periodic updates
- Oversee legal, tax filings, and compliance in conjunction with Tax Matters Partner and a 3rd party accounting firm
- Assist the CEO in the management and reporting of financial assets
- Coordinate banking relationships
- Oversee employee benefits and re-evaluate annually
- Oversee all personal, property, and liability insurance and re-evaluate annually
- Oversee reporting to regulatory authorities and to the Board
- Manage relationship with 3rd party accounting firm

QUALIFICATIONS

- Bachelor's degree; Advanced degree or CPA preferred
- 5+ years as controller or Finance Director; Investment company preferred
- Possesses an entrepreneurial spirit to independently get things done
- Demonstrates ability to organize, lead, and supervise the work related to the accounting function as a whole
- Demonstrates the core values of the firm in execution of duties