



ESG Analyst Job Description

Bridge House Advisors is a fast-growing Environmental and Sustainability Advisory firm seeking a talented environmental, social and governance (ESG) Analyst to join our Investor Solutions team. This team is focused on providing a variety of professional services to private equity investors and their portfolio companies, as well as to the major law firms who also support this segment of the financial services sector.

About Bridge House Advisors

Our firm is comprised of a remarkable group of like-minded professionals from varied backgrounds with extensive environmental and sustainability experience. We are founded on the fundamental belief that the engagement and success of our employees will directly benefit our clients in a meaningful way that enables our professionals to provide exceptional client service in all that we do. We are seeking self-motivated, team-oriented individuals. If you are interested in joining an organization which understands that this is a talent-driven business, please apply now.

Position Summary

Bridge House Advisors seeks an **ESG Analyst** capable of working remotely; this position can be located anywhere in the US. This person will be responsible for supporting the delivery of various ESG-related client projects, including ESG due diligence screens, ESG strategy and program development projects, ESG reporting and impact assessments with portfolio companies. The ideal candidate has 2-5 years of experience and is a highly-motivated, passionate individual with strong analytical and writing skills.

Responsibilities:

- Research and provide insights on ESG performance of target companies
- Prepare ESG Review memorandums of target companies, highlighting key findings pertaining to material ESG risks or opportunities
- Collaborate with clients on data collection and portfolio company engagement on ESG issues
- Suggest potential ESG metrics for monitoring/reporting
- Support the development of quarterly and annual ESG reports
- Develop high level impact models, including KPIs and potential goals
- Other related duties, as required

Qualifications:

- Bachelor's degree required; Master's degree preferred
- 2-5 years of professional experience in ESG or sustainability-related issues
- Entrepreneurial spirit and ability to work independently
- Collaborative and team-oriented mindset
- Excellent verbal and written communications skills
- Creative thinker and problem-solver with a positive and flexible attitude
- Strong analytical skills
- Passion for ESG and sustainability
- Understanding of private equity market and portfolio management is a plus
- High level of proficiency in Microsoft software applications, particularly Excel