

Position: **Impact Investing Analytics and Marketing Intern**  
Time: June 2019, 3-6 months  
Location: West Newton, MA

Are you passionate about the power of investing to change the world? CapShift is an early-stage company building a turnkey impact investing solution to empower donor advised funds and their clients to discover, execute, and monitor impact investments.

CapShift is looking for a dynamic, values-driven Intern to support diverse aspects of the team's operations and daily activities. The Intern will work closely with the Impact Investing Partnerships Associate to create and maintain quality materials, engage with Salesforce while learning about impact investments across diverse sectors, and take on (or create!) other responsibilities that help drive the team's success. This position is an excellent opportunity for a candidate seeking real-world experience in impact investing while contributing to the growth of a fast-paced and supportive team.

The position is located in West Newton, MA, with a flexible and fun work culture.

If interested, please submit your resume and a one paragraph statement of interest with the subject [Impact Investing Analytics and Marketing Intern] to Emma Kulow at [jobs@capshift.com](mailto:jobs@capshift.com). Applications will be reviewed on a rolling basis.

**Qualifications:**

- Undergraduate or recent college graduate eager to learn more about the field of impact investing
- Ability to learn and adapt quickly in a fast-moving work environment
- Rigor and attention to detail
- Strong communication and interpersonal skills
- Demonstrated self-initiative and ability to successfully manage many responsibilities with varying timelines
- Curiosity and comfort with asking questions
- Positive attitude and intrinsic motivation to be a team player
- Experience with Salesforce and/or a desire to gain training in Salesforce
- Visual and design skills, and experience with programs such as InDesign and Photoshop, are desired but not required
- Background in finance, economics, environmental sustainability, social justice, or other related areas is desired but not required

**Responsibilities:**

- Support in the creation and quality assurance of team documents and materials
- Help ensure team Salesforce is up-to-date and, in the process, gaining exposure to impact investments across impact sectors and asset classes
- Provide media and visual design support
- Perform landscape research and analysis to fill key information gaps for the team

- Proactively seek new opportunities to learn and to help contribute as a valued member of the team
- Administrative and operational support as needed
- Could include the opportunity to develop and own an independent project, depending upon the candidate's interests and the team's needs

**About CapShift:**

CapShift is expanding access to impact investments addressing some of the world's biggest problems. Today, many philanthropists face significant challenges in being able to invest their charitable dollars to advance social and environmental impact; we offer a turnkey solution to help them overcome those hurdles. We partner with donor advised funds—a type of philanthropic vehicle that's similar to a private foundation—to help donors discover, execute, and monitor a curated menu of impact investments. We build that menu by partnering with expert organizations to source and screen deals across multiple sectors and, in doing so, connect vast pools of capital to high-impact projects and businesses.

CapShift was founded by MissionPoint Partners, a leading impact investment advisor & asset manager, and Jacques Perold, former President, Fidelity Management & Research Co. Investors in CapShift include the Heron Foundation, Omidyar Network, and other leading community development financial institutions (CDFIs) and pioneering impact investing families. Our leadership has managed billions of dollars of impact investments in disruptive solutions in the health, education, poverty, community finance, clean energy, and sustainable food sectors. We are building a team that combines deep impact investment experience with a nimble startup culture to transform the way individuals can find opportunities to invest their money for good. CapShift is located in Newton, MA, with team members in Connecticut and Washington DC.